



18th July 2023

Dear Councillor,

You are summoned to attend a meeting of North Hill Parish Council on Monday 24th July 2023 at 7.30pm in the Village Hall.

Please find attached the agenda for our meeting. We ask that if any member of the public has issues, they would like to raise that they contact the clerk prior to the meeting so that we can best manage them.

Please remember that the time allotted for Matters of Community Concern is not a forum to discuss what has taken place during this meeting and that any matter raised here would likely be added to the NEXT meeting agenda for discussion.

Yours faithfully,

Lena Batten and Adele Jones

Lena Batten, Clerk to the Council

Members of the public are welcome to attend the meeting. However, we would like those attending to register prior to the meeting by emailing the Parish Clerk. Email: northhillparishcouncil@btinternet.com

AGENDA

1. **Apologies:** To minute apologies for absence.
2. **Public Session Suspension of Standing Orders for Members of the Public to speak:**
3. **Approval of Minutes:** Approving Minutes of Meeting held on the 12th June 2023 and Minutes of the Extraordinary Meeting held on the 26th July 2023.
4. **Any matters arising from the past minutes not on the current agenda:**
5. **Review of Planning Applications:**
 - 5.1 Sorrento, Coats Green, Launceston, PL15 7LY. REF: PA23/04460 To create a new deck area replace lounge window with sliding patio doors, clad front elevation and converted garage and rear shed with light grey cement board.
6. **Review of correspondence and to agree responses required:**
 - 6.1 Oliver Jones Highways
 - 6.2 Community Area Partnership – Representative Cllr R Hudson
 - 6.3 To receive information and review as appropriate Mr M Greet Trebartha Est Woodland Consultation
7. **To review action and approve the clerk's report:**
 - 7.1 Community Speed Watch – Update
 - 7.2 To note information received from National Grid regarding Berrio Bridge

Mrs Lena Batten
Parish Clerk North Hill Parish Council
10 Orchard Close, St Giles on the Heath
Launceston Cornwall PL15 9SJ

www.northhillparish.co.uk
northhillparishcouncil@btinternet.com
Tel: 07399189548

- 7.3 To agree/ discuss / resolve Health and Safety Policy and Equal Opportunity Policy
- 7.4 To review details for North Hill Parish Council Cemetery
- 7.5 To accept information from Chairman regarding St Torneys Church mtg 30th June
- 7.6 To review/discuss/resolve Bathpool Notice Board
- 7.7 To review/discuss/resolve New Tree Congdons Shop
- 7.8 To review/discuss/resolve Remembrance Sunday Service 12th Nov 2023
8. **Approval of list of payments for June / July 2023 and to receive June / July bank statements:**
 - 8.1 Payment Rubys Car Sales Ltd £164.96
 - 8.2 Biffa April/May/June £595.14
 - 8.3 Elan City Ltd £2807.99
9. **Bank statement as of 18th July 2023:** £19,840.95
10. **Authorisation of Expenses including salary:**
 - 10.1 Mrs A Jones Wages Rm Rent/Phone £719.64
 - 10.2 Mrs A Jones Holiday not taken 2023 – 2024 Pro Rota 24 hours owed
 - 10.3 Mrs L Batten Wages Rm Rent/Phone £693.64
 - 10.4 To discuss/resolve PAYE Gareth Pollard Accountant
11. **To review monthly budget reconciliations:** sent to Cllrs for information
12. **Budget Sheet Attached:** sent to Cllrs for information
13. **To review monthly RAG (Red, Amber, Green):** sent to Cllrs for information
14. **Report from Cornwall Council Ward Member Councillor Parsons:**
 - 14.1 To review information received from Cllr Parsons Cornwall Council
15. **North Hill Parish Cemetery**
 - 15.1 To review, amend and adopt North Hill Parish Council Cemetery Policy
16. **Items for inclusion at the next meeting:**
17. **Date and time of next meeting:** 4th September 2023 at 7.30pm.